



## STUDY VISA – FAMILY STUDY VISA

### OVERVIEW

Visa for stays exceeding 90 days for studies, training, internships or voluntary work. This visa may also be issued for stays for au pairs and for conversation class assistants.

Study stays of less than 90 days do not require a study visa. Depending on the applicant's nationality, a short-stay visa may be required (see "Schengen visas").

The following family members may obtain a visa to accompany the student:

- The spouse or unmarried partner.
- Children who are minors or who have a disability.
- Visas for students' family members do not constitute work permits.

### WHERE TO APPLY

Visa applications must be submitted in person by the applicant or by one of their parents if the applicant is a minor at **BLS center in Manchester**. They may also be submitted through a duly accredited representative.

**An appointment is necessary.** Please note that you must arrange an appointment well in advance through [cog.manchester.citasvis@maec.es](mailto:cog.manchester.citasvis@maec.es), indicating the following details:

- **Name and surname:**
- **Passport number:**
- **Email:**
- **Telephone number:**
- **Date of birth:**
- **Type of visa (studies, work, etc) or NIE:**
- **Address in the UK:**
- **Face photo holding passport**
- **3 dates when you are available to submit the visa application.**



## FEES

Fees are not refundable and must be paid at the moment of the submission, in cash or by card.

\*Please note citizens of UK, Australia, Canada and USA will be applied with the Principle of Reciprocity.

|                     | Short term (< 180 days) | Long term (> 180 days) | Family visa (> 18 y.o.) | Family visa (< 18 y.o.) |
|---------------------|-------------------------|------------------------|-------------------------|-------------------------|
| UK citizens         | 68,95 GBP               | 174,00 GBP             | 174,00 GBP              | 174,00 GBP              |
| USA citizens        | 129,85 GBP              | 129,85 GBP             | *                       | *                       |
| CANADA citizens     | 68,95 GBP               | 74,60 GBP              | *                       | *                       |
| AUSTRALIA citizens  | 340,5 GBP               | 340,5 GBP              | 252,6 GBP               | 82,4 GBP                |
| BANGLADESH citizens | 68,95 GBP               | 77,50 GBP              | 77,50 GBP               | 77,50 GBP               |
| MAURITANIA citizens | 68,95 GBP               | 206,85 GBP             | 206,85 GBP              | 206,85 GBP              |
| OTHER nationalities | 68,95 GBP               | 68,95 GBP              | 68,95 GBP               | 68,95 GBP               |

\*Please contact the Consulate.

## TERRITORIAL JURISDICTION OF THE CONSULATE GENERAL OF SPAIN IN MANCHESTER

The applicant must provide proof of their legal residence in the consular district or that they are attending classes, in person, in the consular district.

Our district:

1. **Wales**
2. **Isle of Man**
3. **England:**
  - **North West (except Cumbria):** Cheshire, Greater Manchester, Lancashire, Merseyside;
  - **Yorkshire and the Humber:** East Riding of Yorkshire, North Yorkshire, South Yorkshire, West Yorkshire;
  - **East Midlands:** Derbyshire, Leicestershire, Lincolnshire, Northamptonshire, Nottinghamshire, Rutland;
  - **West Midlands:** Herefordshire, Shropshire, Staffordshire, Warwickshire, West Midlands, Worcestershire.

## CONDITIONS OF APPLICATION

An appointment does not guarantee a visa. This Consulate General is not responsible for the expenses of the planned travel already paid by applicants and will not accept any claim for them in case of a visa refusal. Photocopies of all original documents must be provided at the time of application.

Depending on individual circumstances, additional documents may be required.

Your application, passport and visa fees will be forwarded to the Consulate General of Spain in Manchester.

Due to data protection regulations, we will not provide information on the status of a visa over the phone or by email. You will need to wait to be notified within the established timeframes.



## LEGALISATIONS AND SWORN TRANSLATIONS

Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

Please click [here](#) to find out how to legalize documents issued by British Authorities with the Apostille of The Hague.

The official list of sworn translators is located [here](#) (pages 549-1208). Some of them live in the United Kingdom (pages 583-589).

## LIST OF REQUIRED DOCUMENTS FOR STUDY VISA- FAMILY STUDY VISA

1. **National visa application form.** Each applicant must complete and sign a visa application, filling in each of its sections. If the applicant is a minor, one of their parents or a duly accredited representative must sign the application.

2. **Photograph.** A recent, passport-size, colour photograph, taken against a light background, facing forward, without dark or reflective glasses, or any garments concealing the oval of the face.

3. **Valid, unexpired passport.** Original and a photocopy of the page or pages of the passport that contain biometric data. The passport must be valid at least for the duration of the planned stay and contain two blank pages. Passports issued more than 10 years ago will not be accepted.

4. **Proof of acceptance for the study, training or volunteer activity or internship.** Original and a copy of the document proving:

- Acceptance at an authorized teaching center to carry out a full-time study programme.
- Acceptance at a research or training center.
- Acceptance into a student mobility programme (in this case, the applicant must also provide proof of acceptance at a study center, of having found accommodation with a family or at an institution, and the commitment of the organizer of the programme to bear the costs).
- Acceptance for a non-remunerated internship on the basis of a signed agreement.
- An agreement with the organization responsible for the volunteer programme.

5. **Proof of financial means.** Original and a copy of the documents proving that the applicant (or their legal representative or the family member supporting them) has sufficient financial means to cover the expenses of the student's stay and return, as well as the stay and return of the family members accompanying them. The minimum required amount is equivalent to 100% of Spain's Public Multiple Effects Income Indicator (IPREM). To this amount must be added 75% of the IPREM for the first family member and 50% of the IPREM for each additional family member. If proof is provided that accommodation for the entire stay has been paid for in advance, this amount will be deducted. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

6. **Health insurance.** Original and a copy of the certificate accrediting the public or private health insurance contracted with an insurance entity authorized to operate in Spain. The insurance policy must cover all the risks insured by Spain's public health system.

If the applicant is participating in a volunteer programme, in addition to the medical insurance, they must provide a copy of the civil liability insurance policy taken out by the organization.

7. **Criminal record check certificate.** Applicants of legal age who apply for a visa for a stay of more than 180 days must submit the original and a copy of the criminal record check certificate(s) issued by their



country or countries of residence for the past 5 years. Foreign documents must be legalised or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

This certificate should be issued within six months prior to submitting the application, unless the certificate itself specifies a different expiration.

**8. Medical certificate.** Applicants requiring a visa for a stay of more than 180 days must submit the original and a copy of a medical certificate accrediting that they do not suffer from any disease that could cause serious repercussions for public health pursuant to the 2005 International Health Regulations. Foreign documents must be legalised or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

This certificate should be issued within six months prior to submitting the application, unless the certificate itself specifies a different expiration.

**9. Proof of residence in the consular district.** The applicant must provide proof of their legal residence in the consular district or that they are attending classes, in person, in the consular district.

**10. Proof of the representative's identity and capacity.** If the applicant is a minor, it will be necessary to submit copies of the identity document or passport of one of their parents, as well as of the document constituting proof of kinship. The originals must be shown when submitting the application. If the visa application is submitted through a representative, a copy of the identity document or passport of the representative and of the power of attorney or document accrediting representation must be submitted. The originals must be shown when submitting the application. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

**11. Authorization of legal representatives.** If the applicant is a minor, it will be necessary to provide the original and a copy of the parents' or guardians' authorization of the minor's temporary relocation to Spain, certified by a notary, which must also name the individual who will be responsible for the minor in Spain. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

**12. Payment of the visa fee.** The visa fee is of an amount equivalent to 80 euros. For nationals of Australia, Bangladesh, Canada, the United States of America and the United Kingdom different rates are applied for reasons of reciprocity. In these cases, the amount of the fee must be consulted with the Consular Office.

**13.** In order to have your passport delivered, the following options are available:  
A pre-paid Special Delivery envelope for up to 500 g. provided by applicant stating applicant's full name and address or a BLS Guaranteed courier service, provided by BLS the day of your appointment.

#### ***Required documents for family members***

For each family member accompanying the student, the following must be submitted:

The documents listed above as 1, 2, 3, 6, 7, 8, 9 and 12. Where applicable, 10 must also be provided.

**Moreover, the certificates proving kinship with the student (marriage certificate, unmarried couple certificate, or birth certificate, as applicable) must be provided. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.**

**When necessary to assess the application, the Consular Office may request additional documents or data and may also ask the applicant to come in for a personal interview.**



DURATION OF APPLICATION

The study visa process can take up to 1 month.  
In the case of there being outstanding documents, this timeframe may be prolonged.

PASSPORT WITHDRAWAL WHILE THE VISA IS IN PROCESS

During the visa processing time the passport is secured in the Consulate General.  
Passports can only be withdrawn during this period if a written request, signed by the applicant, is forwarded to the Consulate through BLS.  
The passport will be returned via BLS ONLY, within 1 working day. No passports can be withdrawn directly from the Consulate.

AFTER OBTAINING THE VISA

Applicants requiring a visa for a stay of more than 180 days. If your visa application is granted, then you will obtain a 90 day Visa.

This period indicated on your Visa is the time you have to enter Spain and once there, you have one month to apply for the TIE (Tarjeta de Identidad de Extranjero). You will need to go in person to the "Policía Nacional" or to the "Oficina de Extranjería" corresponding to your place of residence. You can find more info on the following website:

<http://www.interior.gob.es/web/servicios-al-ciudadano/extranjeria/regimen-general/tarjeta-de-identidad-deextranjero>

Remember that your passport needs to be stamped when you get to the border. Otherwise, the TIE could be refused and so could your legal right to stay in Spain.

SIGNATURES and AGREEMENT

**1. For Visa Applicant:**

**I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE.**

**I HAVE COMPLETED THIS APPLICATION TOGETHER WITH BLS STAFF AND I AM AWARE THAT NOT SUBMITTING ANY OF THE REQUIRED DOCUMENTS MAY LEAD TO REFUSAL OF VISA APPLICATION.**

**2. For BLS staff:**

**APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT.**

Applicant's name:

Signature:

Date:

Checked by (BLS staff):

Signature:

Date: