



21/01/2019

BLS INTERNATIONAL - LONDON - CHECKLIST FOR TRANSIT VISA

This information leaflet has been generated by the Consulate General of Spain in London and is valid for the visa application in the United Kingdom. It stipulates the legal requirements requested by this Consulate for this type of visa and is carried out in cooperation with BLS to facilitate your visa application.

READ IT CAREFULLY AND OBSERVE THE REGULATIONS AS STATED BELOW. FAILURE TO COMPLETE ALL SECTIONS OF THE APPLICATION FORM OR TO SUBMIT ALL REQUIRED DOCUMENTS CAN RESULT IN THE REJECTION OF THE VISA.

	YES	NO
<p>1. The official visa application form, duly completed in all sections, dated and signed. This form can be downloaded from BLS, the Spanish Ministry of Foreign Affairs, European Union and Cooperation websites. <u>Failure to complete all sections of the application form can result in the rejection of the visa.</u></p> <p>One recent passport size colour photograph, printed in photo paper with white background, full front, on which the applicant must be bareheaded, without dark glasses or any other item which may prevent or hinder identification. Veils or head covering are only permitted for religious reasons; in this case, all facial features from bottom of chin to top of forehead and both edges of the face must be clearly shown.</p> <p>Information on the photographic specifications for the photograph to be submitted by applicants can be found under this link to the relevant ICAO document.</p> <p><u>This Consular Section does not accept digital retouching in identity photographs.</u></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>2. Ordinary passport valid for a minimum of 180 days from the date of expiration of the visa and not older than 10 years. If the passport is new, previous passports must be submitted. <u>Photocopy of biometric data page, UK visas, residence permit and other Schengen visas, if any.</u></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>3. UK residence permit valid for a minimum of 90 days from the date of expiration of the visa. Photocopy of both sides of the residence card.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>4. Children under 18 years old must have their form signed by both parents or legal guardians. Original birth certificate or adoption certificate, passports of both parents (original and photocopies) and Schengen visas, if applicable, have to be attached.</p> <p>In the case of minors travelling without their parents or legal guardians, or travelling with one single parent, in addition to the documents mentioned above, applicants must submit:</p> <p><input type="checkbox"/> Notarised authorisation of the parents or of the parent who does not travel with the minor</p> <p><input type="checkbox"/> In case of sole custody, official document proving such</p> <p>Certified translation into Spanish is required of all documents.</p> <p><u>Failure to submit any of these documents will result in the rejection of the visa.</u></p>	<input type="checkbox"/>	<input type="checkbox"/>



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5. **Proof of sufficient financial guarantees:** up to date original bank statements for the last 6 months which clearly state periodic income (salary transfer, yield, etc.).

This Consular Section will not accept bank statements from on-line banking.

Proof of sufficient financial availability for the period of stay requested: £80 per day of stay and person, with a minimum of £724 per person regardless of the intended duration of the stay.

In case of sponsored trip: notarised sponsorship letter duly dated and signed, officially translated into Spanish, supported by the following sponsor documents: passport (original and copy), employment letter officially translated, last 6-month original bank statements

6. **Round-trip ticket booking** (airfare, bus or cruise) stating the name of the applicant.

If travelling by car: driving license, ownership documents for the vehicle, insurance and ferry or Eurotunnel tickets.

9. **Overseas insurance policy**, stating the name of the applicant and day interval. It must cover all risks expected during the time of stay inside the Schengen area, offering a minimum coverage of 30.000 €, including repatriation. Conditions must be stated either on insurance document or on separate confirmation letter.

The insurance should be taken out in the applicant's country of residence, but if that is not possible, insurance can be taken out elsewhere.

INFORMATION FOR THE APPLICANT ON TERMS AND CONDITIONS OF THE VISA PROCESS

- **Applicants are requested to apply well in advance to the intended date of journey. Once at the Consulate, the processing time of the visa is usually 15 days, but may take up to 60 working days. This Consulate General DOES NOT PROVIDE ANY INFORMATION ON THE STATUS OF A VISA PROCESSING, so no request of information regarding this issue will be answered (neither by phone nor by email).**
- Only complete applications are accepted. Non-submission of required documents may lead to refusal of visa application. **Once the application is submitted, no changes in dates or conditions of travel will be admitted unless duly justified.**
- All visa fees must be paid upon submission of the above. Your application, passport and visa fee will be forwarded to the Consulate General of Spain in London. The visa fee is non-refundable. The service fee remains with BLS.
- During the processing time the passport is secured in the Consulate General. Passports can only be withdrawn during this period if a written request, signed by the applicant, is forwarded to the Consulate through BLS. **The passport will be returned via BLS ONLY within 1 working day. No passports can be withdrawn directly from the Consulate.**
- In any case, according to Spanish regulations, the Consulate General of Spain in London, through BLS International:
 - May request any other documents, the appearance of the applicant or a personal interview
 - Should resolve all applications within a maximum period of 60 days
 - May file the visa application process if, once resolved, it has not been picked up by the applicant within one month from the notification or grant
- The mere submission of the above-mentioned documents does not guarantee the issuance of a visa.



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REMARKS to be filled out by BLS staff (please tick, what is relevant):

- Applicant applies [] with appointment [] as walk in
Applicant requests [] single entry [] multiple entry -> WHY? (document/letter justifying multiple entry)
Applicant travels [] alone [] with family member/s [] with friend/s [] with a group as (please specify eg. college, escort, sponsor, business)
Applicant has [] no previous Schengen Visa [] previous Schengen Visa (please attach copies)
[] issued within the last 36 months [] issued before the last 36 months

SIGNATURES and AGREEMENT

1. For Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE. I HAVE COMPLETED THIS APPLICATION TOGETHER WITH BLS STAFF.

2. For BLS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT.

Name: Applicant
Signature:
Date: 23/01/2019

Checked by: BLS staff full name
Signature:
Date: 23/01/2019

PRIVACY POLICY

Please find privacy policy of this Consulate on the website http://www.exteriores.gob.es/Portal/es/Paginas/proteccion.aspx. In compliance with the regulations of Data Protection, the Consulate performs the processing of your data in order to maintain the relationship acquired with you. The legitimating basis of the treatment is the maintenance of the relationship and the exercise of public powers. You can exercise your rights of access, rectification, deletion and portability of your data, limitation and opposition to its treatment, as well as not being subject to decisions based on automated processing of your data with respect to the data contained in said database, sending an email to the following address: cog.londres@maec.es.